Enrollment Information Packet
2016- 2017

One School
Manv Choices

CHAMPION

ONLINE ACADEMY

Preparatory Academy

Champion Preparatory Academy
1935 S. Orange Blossom Trail
Apopka, FL 32703

ChampionPrep.org

March 8, 2016

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Online Academy Information Packet
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Letter to Homeschool Families
Accredited Online Private School K-12

Dear Homeschool Family,

Thank you for requesting information about our Online Academy. We are always happy to answer questions and help you. Please do not hesitate to call or email us.

Welcome to a whole new world of learning. Schooling at home has just gotten easier because of technology. Today there is much higher level of personalization and excellence in education for the home educator. CPA Online Academy offers a fully accredited Web-based learning environment featuring a media-rich, online curriculum for grades K through 12. This Web-based curriculum can be accessed through any internet connection and browser using a personal computer (PC) or Macintosh. With animation, video clips, and other exciting multimedia, CPA Online Academy is the perfect curriculum for today's students.

Unlike traditional textbook curricula, CPA Online Academy has a diverse, vibrant mix of entertaining lessons, assignments, and quizzes. Fun-filled lessons are created to captivate students' attention and engage them in learning. Interactive learning games, Web links, and off-computer projects create opportunities for in-depth study. Automatic grading and lesson planning tools allow CPA teachers to easily set calendar dates for semester or year-long schedules. The CPA Online Academy offers all core subjects plus a variety of exciting electives which can be used as part of a core curriculum, a summer school option, credit recovery, or specialized courses. There are over 170 courses and 35 electives to choose from. Most electives are for grades 7-12.

CPA Online Academy can accommodate a range of students — regardless of their proficiency levels. At-risk students have more opportunities to review and practice to establish baseline skills. Mainstream students can explore concepts more thoroughly to acquire a deeper understanding. Advanced students can tackle more challenging problems to extend their knowledge. Lastly, the assessment-guided content helps provide individualized instruction to students. Students and parents can gauge student progress throughout the year using online diagnostic tests that report results for your student or taking advantage of automatically generated individual study plans that are generated by the online diagnostic in each subject. Students may choose remedial, basic, honors, or AP courses.

To view our online academy in action, please sign-up for a webinar information meeting. Our Educational Advisor will give you a preview of our online academy in action to help you decide if the CPA Online Academy is a good fit for your student. You won't find a more reasonably priced online private school on the internet that offers all the flexibility desired by home educators, national accreditation, personalized support, a diploma, and graduation. Go online to sign-up for an information meeting and tour of the online academy. http:// championprep.org/index.cfm?pID=4387

Champion has license agreements with the following three online curriculum providers: Ignitia Christian Academy-Grades 3-12, Compass Learning Odyssey K-12, and Apex Learning grades 8-12. We use different providers in order to offer our families options that will meet their budget as well as the learning needs for their students.

Credibility: CPA has offered online schooling since 1997 and was one of the first accredited homeschool programs in the country to offer online schooling. We have been fully accredited since 1997 by the National Private School Group. CPA additionally has an on-campus school and professional staff and teachers at our office/school location.

Flexible Enrollment: You can enroll at anytime throughout the year. There is never a wait, and it is our goal to get you online within 48 hours after the completion of all enrollment requirements. Students enrolling mid-term do not have to re-do any work already accomplished with a passing grade.

Private School: Private School enrollment is included in the full-time (12 mo) enrollment fees. CPA Homeschool Academy is a fully-accredited private school for recordkeeping and legal fulfillment, so you do not need to sign up with your county as a homeschool student. You are officially a private school student and not a homeschool student when registered with CPA Homeschool Academy. CPA keeps your cumulative records just like any private or public school and provides you with Progress Reports for K-8 and High School. Additionally, we provide professional transcripts. Upon completion of graduation requirements, a student may graduate with an accredited diploma. We offer four graduation options to meet the needs of every student. We help with college recommendations, Florida Bright Futures Scholarships (for FL students), dual enrollment paperwork, transcripts, graduation, and diploma.

Four High School Graduation Options
- Scholar-28 credits
- Standard-24 Credits
- Accelerated-18 credit (3 year graduation)
- Standard Career-18 credit

Student Records: Parents need to provide CPA with previous student records. Please see the CPA Homeschool Academy Packet for exactly what records are required.

Progress Reports: All work that is completed online will be posted automatically under the student online academy reports. The academy teacher will post these grades to the student's cumulative file records or for high school on the student transcript for Apex and Ignitia. The parent does the reporting for Compass Learning. If your student is taking other classes outside of the online academy, we will ask the parent to submit these grades in order for the grades to be posted on the student's permanent record and for high school student transcripts.

Teaching Staff: All teachers that work with our online academy are teachers from our on-campus program that we know and trust with our own children. All teachers have been background checked, fingerprinted, and have received numerous recommendations from other professionals before being selected to teach at Champion.

Choice of Curriculum: Parents may add coursework from home programs, dual enrollment, other classes, etc. and receive credit from CPA Homeschool Academy. Parents may use the online curriculum in a way that works best for your student. We never require you complete all your coursework online unless it is your desire to use the online academy as your only curriculum choice. CPA is also an affiliate of Florida Virtual School and we are happy to help FL students enroll in FLVS.

Credit Recovery: If your student failed a class or coursework, our online academy can quickly get your student back on track. Students only complete work that they have not mastered.

We offer (3) online choices to meet the needs of our homeschool students. All options include enrollment in our CPA Homeschool Academy:
Option 1-Ignitia Grades 3-12

This online curriculum is Christ-centered, offers placement testing, teacher and computer grading, and weekly teacher monitoring. Our teacher also inputs the grades to the student progress reports.

Option 2-Apex Learning Grades 8-12

Apex Learning works well for a student that is motivated to work well on their own. It is also great for struggling students as well as honors and AP courses. Champion teachers grade unit exams and post midterm and final grades, but do not offer weekly support to keep your student motivated. Our teacher also inputs the grades to the student progress reports.

Option 3- Compass Learning Grades K-12

This program requires a parent to set up the pace. Champion provides a form to help with this. It is an award-winning program for grades K-3 for teaching reading and math skills. Select this option to use the curriculum anyway you want as a curriculum supplement or a full curriculum. This option does not include teacher monitoring, grading, or teacher-reported grades to the permanent records.

Placement Testing: Placement tests are provided for 3rd through 12th grade at no extra cost. Placement testing can be used to determine if your student has gaps in their education, so we can assign just the right curriculum to fill in any gaps. Placement testing is optional.

Bible is a Christ-centered curriculum for grades 3-12 with a developmental, in-depth study of the Old and New Testaments. Using the King James Version, this Bible curriculum covers a variety of biblical material to assist in the development of practical Christian living. The Bible curriculum provides instruction in Theology, Attributes of God, Biblical literature, Biblical geography, Christian growth.

History and Geography is a complete, Bible-based curriculum for grades 3-12. The goal of these courses is to develop students' understanding of and appreciation for God's activity as seen in the record of man and his relationships. The curriculum targets this goal by focusing on six major themes: Geography (World and American), History (World, History, and Religious History), Government and Citizenship, Economics, and Social Studies.

Language Arts, for grades 3-12, targets the sequential development of communication skills in reading, writing, listening, and speaking. Because Language Arts is an integrated program, the elementary grades weave skill topics (Reading, Writing, Listening, Speaking) together within units. In the middle and high school grades, skills are developed unit by unit. The major strands are detailed as follows: Reading (Vocabulary, Comprehension Skills, Literature Studies), Writing (Spelling, Penmanship, Grammar, Composition), Speaking and Listening, and Special Topics (Visual Media, History of the English Language, The Bible as Literature, Book Reports, Study Skills, and Research Skills).

Science is an exciting, Bible-based curriculum for grades 3-12. Students develop observational skills as they study the physical universe God created. The program involves a combination of on- and off-computer assignments including experiments. Elementary and middle-school grades (3-9) observe each area of science on an individual survey basis, usually unit by unit. The high school grades (10-12) focus on specific areas of science— Biology, Chemistry, and Physics. The four major strands are as follows: Life Science (Plants and Animals, Human Anatomy and Personal Care, Biology), Space and Earth Science (Geology, Weather, Space), Physical Science (Chemistry, Physics), Nature of Science (Scientific Method, Experimentation, Technology.)

Math is a comprehensive, easy-to-use curriculum for grades 3-12. Students will develop and build math skills through various question formats, multiple exercise techniques, and fun learning games. This motivating math curriculum prepares students for using math successfully in real-life situations. Concepts are developed through grade levels to endure mastery. The curriculum targets this goal by focusing on five major themes: Number Skills, Geometry, Algebra, Data Analysis, and Pre-calculus.

Electives: CPA Online Academy offers a variety of elective courses to diversify your student's study. Mostly designed for middle and high school grades, these courses are made to enrich core subjects. See the chart on page 7 for a list of electives offered in the curriculum.

Ignitia Course List 3-12

Elementary Courses		Middle and High School Electives		Middle and High School Electives (cont.)	
Course	**Grade**	**Course**	**Grade**	Course	Grade
Bible	3-6	American Literature	7-12	Secondary French	7-12
History and Geography	3-6	British Literature	7-12	Secondary Spanish	7-12
Language Arts	3-6	Business Computer Information Systems I-A	9-12	Spanish I	9-12
Math	3-6	Business Computer Information Systems I-B	9-12	Spanish II	9-12
Science	3-6	Calculus (for use with AP courses)	11-12	Speech: Essentials of Communication	11-12
Elementary Electives		Civics	7-12	State History (50 individual courses)	7-12
Elementary French	3-6	The Civil War	9-12	The Story of the Constitution	7-12
Elementary Spanish	3-6	College Planner	9-12	Trigonometry	9-12
Health Quest	3-6	Consumer Math	9-12	Twentieth Century American History	9-12
Middle and High School Courses		Digital Arts	9-12	U.S. History (for use with AP courses)	11-12
7th Grade Bible	7	Essentials of Business	9-12	Vietnam Era	9-12
8th Grade Bible	8	Essentials of Math	8-12	**Career & Technical Education Electives**	
New Testament Survey	9	Family and Consumer Science	7-12	Office Applications I: Microsoft Word, Power-Point and Publisher	9-12
Old Testament Survey	10	Foundations for Living, Studies in the Christian Worldview	9-12	Office Applications II: Microsoft Excel and Access	9-12
Bible Doctrine	11	French I	9-12	Small Business Entrepreneurship	9-12
Christian Faith and Living	12	French II	9-12	Technology and Business	9-12
7th Grade History & Geography	7	GED Prep History and Geography	9-12	**Placement Tests**	
8th Grade History & Geography	8	GED Prep Language Arts	9-12	History and Geography	3-12
World Geography	9	GED Prep Math	9-12	Language Arts/English	3-12
World History	10	GED Prep Science	9-12	Math	3-12
American History	11	General Science III	9-12	Science	3-12
Government and Economics	12	High School Health	8-12	Bible	3-12
7th Grade Language Arts	7	Integrated Math I	9-12		
8th Grade Language Arts	8	Integrated Physics and Chemistry	9-12		
English I	9	Music Appreciation	9-12		
English II	10	Music Theory	7-12		
English III	11	Personal Financial Literacy	9-12		
English IV	12	Physical Education	9-12		
7th Grade Math	7	Physical Fitness	7-12		
Pre-Algebra	8				
Algebra I	9				
Geometry	10				
Algebra II	11				
Pre-Calculus	12				
General Science I	7				
General Science II	8				
Earth Science	9				
Biology	10				
Chemistry	11				
Physics	12				

Ignitia Special Features

No Installation

In minutes, the CPA Online curriculum is up and running. No more waiting for installation or textbooks! It is our goal to have your Online Academy set-up with 48 hours once all enrollment requirements are completed.

Automatic Grading

Parents love the automatic grading and recordkeeping. Automatic grading and recordkeeping conveniently records students' assignments and scores and previews upcoming assignments. Approximately 85% of student work is graded automatically by the computer. Our CPA teachers grade the rest. All work is submitted online that needs to be graded. This feature gives parents more time to spend with their children.

Revised Content

Unlike traditional textbooks, CPA Online curriculum gives students up-to-date information, more activities, and new problems.

Enriching Games

Students grasp difficult concepts with fun, colorful educational games. Games include Farmer Frank, All Right, Alpha 14, and Spelling Bee.

Custom Curriculum and Projects

CPA Online teachers can customize curriculum by adding or removing units and assignments based on the needs of the student.

Book Reports

In grades 3-8 of Language Arts, student projects feature genre highlights, book lists, and links to additional resources.

Message Center

 CPA Online allows teachers and students to communicate through a personal electronic mailbox.

Built-In Calendar

The calendar features allows CPA Online teachers to assign/unassign school days, and exclude date ranges.

Video Clips

Integrated into the curriculum, videos give students an up-close look at subject topics.

Resourceful Tools

A reference tool quickly defines words and references text to Wikipedia. The feedback tool allows students to input curriculum questions or suggestions. The support link allows users to link to a technical support page, reference guides, and quick start guides.

Voice Automated Lesson Text

With this "text-to-speech" feature, students simply choose a passage or the entire lesson and have it read aloud to them. This feature is great for improving vocabulary and helping students who have a hard time reading on the computer.

Help Button

This feature offers specific assistance for working different types of question formats.

Anytime Access

This convenient feature allows students to access curriculum from anywhere in the world with an internet connection.

Text Translating Tool

The text translating tool allows lesson text to be translated into eight different languages—Spanish, French, German, Korean, Japanese, Russian, Simplified Chinese and Traditional Chinese.

Printing Options

Students or parents can easily print entire assignments, lessons, problems, records, and vocabulary lists.

Daily Lesson Plans

Daily lesson plans are provided so your child knows exactly what to do each day.

Apex Learning works well for a student that is motivated to work well on their own. It is also great for struggling students as well as honors and AP courses. Champion teachers grade unit exams and post midterm and final grades but do not offer weekly support to keep your student motivated.

Apex Learning offers a comprehensive digital curriculum to meet high school graduation requirements in math, science, English, social studies, world languages, and selected electives. The curriculum is designed to support academic success for all students, from those not prepared for grade-level academic challenges to those capable of accelerating their learning. Because students come to high school at varying levels of readiness, Apex Learning has designed its digital curriculum with multiple course pathways, each designed to meet specific needs of students as they transition from middle school to high school and progress toward graduation.

General Studies Courses

The Apex Learning general studies curriculum features three course pathways to prepare all high school graduates for college and work. The courses in these three pathways share a common scope and sequence and cover the same rigorous, standards-based content.

- **Foundations Courses**

Foundations courses meet the needs of both high school students and transitioning middle school students who are not prepared for grade-level academic challenges. Specifically developed for students ages 13 and older, Foundations courses provide structured remediation in math, reading, and writing.

- **Literacy Advantage Courses**

Literacy Advantage courses support academic success in standards-based high school courses for students who are reading below proficient. Literacy Advantage courses assist students in mastering required math, science, English, and social studies content to earn credits toward graduation, while simultaneously developing reading skills.

- **Core Courses**

Core courses meet the needs of a range of students as they endeavor to master rigorous content and earn credits toward graduation. While Core courses assume readiness for grade-level academic challenges, they also include targeted scaffolding for students who benefit from additional learning support.

- **Honors Courses**

Honors courses meet the needs of motivated students seeking to accelerate their learning and deepen conceptual understanding. With many opportunities to apply, extend, and synthesize knowledge, Honors courses are ideally suited to prepare students for the rigors of Advanced Placement courses.

Advanced Placement Courses

Authorized by the College Board, Apex Learning AP courses meet higher-education expectations of college-level courses and prepare students to demonstrate achievement through success on the AP exams. Courses target highly motivated students who are reading at grade level or above and who have a track record of success in high school coursework.

Exam Prep Courses

Additionally, Apex Learning Exam Prep courses help students to prepare for success on high-stakes exams.

Math	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
Math Foundations I	▲						
Math Foundations II	▲						
Introductory Algebra			▲				
Algebra I-A			▲				
Algebra I-B			▲				
Algebra I		▲	▲	▲			▲
Algebra II		▲	▲	▲			▲
Calculus AB					▲		
Geometry		▲	▲	▲			▲
Precalculus			▲	▲			
Integrated Math I			▲				
Integrated Math II			▲				
Financial Literacy			▲			▲	
Liberal Arts Math			▲			▲	
Mathematics of Personal Finance			▲			▲	
Probability and Statistics			▲			▲	
Statistics					▲		
Algebra I Common Core			□				▲
Algebra II Common Core			□				▲
Geometry Common Core			□				▲
Mathematics I Common Core			□				▲
Mathematics II Common Core			□				▲
Mathematics III Common Core			□				▲

Science	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
Science Foundations	▲						
Earth Science			▲	▲		▲	
Physical Science		▲	▲	▲			▲
Biology		▲	▲	▲	▲		▲
Chemistry		▲	▲	▲	▲		▲
Physics			▲	▲			▲
Psychology			▲		▲	▲	

English	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
English Foundations I	▲						
English Foundations II	▲						
English I		▲	▲	▲			▲
English II		▲	▲	▲			▲
English III		▲	▲	▲			▲
English IV			▲	▲			▲
English Language and Composition					▲		
English Literature and Composition					▲		
Creative Writing			▲			▲	
Media Literacy			▲			▲	
Reading Skills and Strategies			▲			▲	

	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
English 9 Common Core			□				
English 10 Common Core			□				
English 11 Common Core			□				
English 12 Common Core			□				

Social Studies	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
Geography & World Cultures			▲	▲			
World History			□				
World History to the Renaissance			▲	▲			
World History since the Renaissance			▲	▲			
U.S. History		▲	▲	▲	•		
U.S. History to the Civil War		▲	▲	▲			
U.S. History since the Civil War		▲	▲	▲			
U.S. Government and Politics		▲	▲	▲	▲		
U.S. and Global Economics			▲	▲			
Macroeconomics					▲		
Microeconomics					▲		
Multicultural Studies			▲				▲
Sociology			▲				▲

World Languages	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
French I			▲	▲			
French II			▲	▲			
Spanish I			▲	▲			
Spanish II			▲	▲			
Spanish III			▲				
Spanish Language					▲		
Mandarin Chinese I			▲				
Mandarin Chinese II			▲				
Latin I			▲				
Latin II			▲				
German I			▲				
German II			▲				

Electives	Foundations	Literacy Advantage	Core	Honors	Advanced Placement	Electives	Prescriptive
College and Career Preparation I			▲				▲
College and Career Preparation II			▲				▲
Art Appreciation			▲				▲
Music Appreciation			▲				▲
Physical Education			▲				▲
Skills for Health			▲				▲
Business Applications			•				▲
Introduction to Health Science			•				▲
Information Technology Applications (2014-2015)			▲				▲
Intermediate Health Science (2014-2015)			▲				▲

Compass Learning K-12

Compass Learning believes in the power of personalized learning to empower parents as teachers to keep students engaged and ultimately ensure results that meet—or exceed—state and Common Core Standards through:

1. Personalized learning: Creating an environment in which the needs of individual students are valued and integrated into a personalized learning experience helps every student reach his or her full potential.
2. Academic rigor: Compass Learning's standard-aligned and research-based learning solutions deliver real results.
4. Approach: Compass Learning covers every grade and every course, and includes solutions for Advanced Placement, College Readiness, Credit Recovery, ELL/ESL, Gifted and Talented, Response to Intervention, and Summer/Extended Day.

Our student-centric approach means that students aren't forced into a one-size-fits-all education model.

Decades of confirmed research about how students learn is the foundation for the development and delivery of Compass Learning instruction. Here are a few examples of what we've found:

- Students respond to visuals, emotion and relevant patterns
- They retain best when information is presented in a conversational tone—in fact, research shows a 40% improvement in test scores when direct instruction is delivered in a first-person, informal language format
- Students respond most favorably when they can build upon success
- When the brain is stressed, it struggles to learn and retain information
- Students learn best when objectives, content, method, pace and environment are personalized to their unique learning needs, learning style, personal interests and preferred expression style

Compass Learning combines colorful, dynamic, and age-appropriate graphics and audio to create an exciting and student-friendly learning environment in which "digital natives" engage. We reduce stress, and enable students to build upon success with spiraled instruction and scaffolded support.

Compass Learning Course List K-12

Elementary Courses		Odyssey High School	
Course	**Grade**	**Course**	**Grade**
Language Arts	K-5	English I	9
Odyssey for English Language Learners - Elementary	K-5	English II	10
Mathematics	Co K-5	English III	11
Science (Supplemental)	1-5.	English IV	12
Social Studies (Supplemental)	2-5	Algebra (Includes Honors Algebra)	9-12
Matematicas (Spanish)	K-5	Geometry	9-12
Middlebury Powerspeak World Languages: Spanish 1 and 2, German 1 and 2, French 1 and 2, Latin 1	3-5	Algebra II (Includes Trigonometry)	9-12
Compass Learning Odyssey Cross-curricular		Pre-Calculus (Includes Trigonometry)	9-12
Brain Buzzers - Art, music, health	4-7	AP Calculus	9-12
Thematic Research Projects - Science and Social Studies	4-8	Physical Science/Integrated Physics and Chemistry	9-12
Middle School Courses		Earth/Space Science	9-12
Language Arts	6-8	Biology	9-12
Odyssey for English Language Learners - Secondary	6-8	Chemistry	9-12
Mathematics	6-8	Physics	9-12
Honors Algebra	7-8	AP Biology	9-12
Middle School Science: Earth and Space Science, Life Science, Physical Science, The Nature of Science	6-8	U.S. History I (to 1850)	9-12
Social Studies (Supplemental)	6-8	AP U.S. Government	9-12
Matematicas (Spanish)	6	AP Microeconomics	9-12
Middlebury Powerspeak World Languages: Spanish 1 and 2, German 1 and 2, French 1 and 2, Latin 1 and 2, Chinese 1 and 2	6-8	AP Macroeconomics	9-12
		Economics with Personal Finance	9-12
		Health	9-12
		Public Speaking	9-12
		World Geography	9-12
		Art History	9-12
		Health and Medicine	9-12
		Marine Biology	9-12
		Media Studies	9-12
		Paleontology	9-12
		Personal Fitness	9-12
		Psychology	9-12
		Renewable Energy	9-12
		Sociology	9-12
		Space Exploration	9-12
		Middlebury Powerspeak World Languages: Spanish 1 and 2, German 1 and 2, French 1 and 2, Latin 1 and 2, Chinese 1 and 2	9-12

Online Academy Tuition and Fees

March 8, 2016

Tuition includes Champion Preparatory Academy Private School, selected Online Academy, and K-11 i-Ready Skills Assessment.

	Registration Due at time of enrollment	Yearly Tuition	Monthly Tuition 12 months June-May
Compass Learning K-12	$150 (K-8th)	$650	$54.16
	$275 (9-12th)	$800	$66.66
	$300 (12th Senior) w/graduation ceremony)	$950	$79.16
***IGNITIA- 3-12**	$200 (3rd-8th)	$1800	$150.00
	$275 (9-12th)	$1900	$158.33
	$300 (12th Senior) with graduation ceremony	$2050	$170.83
Apex Learning 8-12	$275	$900	$75.00
	$300 (12th Senior) w/graduation ceremony)	$1050	$87.50
Other Fees			
New Student Credit Review Fee (10-12)	$175		N/A
Late Reporting Fee (per student)		$50	N/A
Document or Transcript Rush Fee	High School	$25	N/A
Current member Late re-enrollment fee (per family)	After May 31 15After July	$50 $100	Late fees may be included in tuition.

Fee with graduation ceremony does not include cap and gown.

Enrollment and Payment Options

 Flexible Convenient Payment Plans: You can pay in full or select to pay monthly. We accept checks, Pay Pal, credit cards (Discover, Visa, American Express) or you can set up monthly payments. Monthly payment management is provided by FACTS Tuition Management Company. There is a small one-time fee per family, per year of $41.00 to set up your monthly payment plan. If at any time you become delinquent in payments, your online academy will be shut down.

Learn More Before Enrolling: We encourage you to attend an online webinar information meeting to determine if our academy it is a good fit for you and your child. Please visit the link provided to sign up for an information meeting and a live online tour of the online academy. http://championprep.org/index.cfm?pID=4386

Steps to
ENROLL

1. Log on to our website at http://www.championprep.org
2. Click on Enroll Now
3. Complete all yellow items of the enrollment form starting in the left-hand menu under Family. Always be sure to click the rectangular, blue box, "Submit" or "Update" in the upper-right hand corner of the screen to save your information.
4. Under document, download the Family Homeschool Agreement
5. Once you add a student, select CPA Online Academy under Classes. Complete all Steps—except the medical information which is not required for distance students.
6. Once you have completed all steps under the Enrollment Road Map, every item will be colored green, click the now visible "Ready to Submit" button. Once your student has completed their school year, submit the form 603 Request for Records to your child's current school.
7. You will receive an email with confirmation of your enrollment and the PayPal link to make your registration payment.
8. Finalize Method of Payment for Tuition.

WITHDRAW POLICY: Online Academy Withdraw Policy. A financial commitment is required from your start date to May 31. There are no refunds on full payment. Early withdrawal will result in the balance due being charged the month of withdraw if paying monthly. Registration fees are non-refundable and due at the time of enrollment. **Your online academy enrollment ends May 31 regardless of the start date. Students will then re-enroll for the new school year, but all work can be saved from school**

Minimum System Requirements
- Live, high-speed internet connection (DSL, cable, or fiber connection recommended)
- Standard web browser
        -Firefox® 3.0 or higher
          (recommended)
    -Microsoft® Internet Explorer® 7.0 or higher
- Adobe® Flash® Player 9 or higher
- Java® Runtime Environment
- A PDF reader (such as Adobe® Acrobat® Reader® 9 or higher or Foxit™ Reader)

Optimal System Requirements
- If you are using a wireless network, you need to have the 802.11g protocol or newer.
- Bandwidth recommendations are 25 KB (kilobytes) per user.
- To take full advantage of the multimedia content, you will need the latest version of Flash® Player and a program for reading PDF files such as Adobe® Reader as noted above.
- We also recommend you take other steps for protecting your computer and student online