

LIGHT OF THE WORLD ACADEMY Special Board Meeting

DATE: August 20, 2015
TIME: 10:00 a.m.
LOCATION: 1740 E. M-36 – Pinckney, Michigan

- A. Meeting was called to order at 10:05AM
- B. Roll was taken. All board members present- Ms. Lovell, Ms. Lin, Ms. Burwell, Mr. Brewer, and Mr. Lang. Also, John Carlson (LOTWA Legal Representation) and Dan Warren from GVSU were in attendance.
- C. Approval of agenda. Ms. Lin motioned; Ms. Lovell seconded.
- D. Approval of previous minutes. Ms. Lovell motioned; Mr. Brewer seconded. Motion passed.
- E. Management Report
 - a. Dr. Plum discussed moving forward with onboarding staff including the new leader, Jim Reese. Dr. Plum discussed the RACI Chart and PD calendar. The Board also discussed the potential late start by two days.
- F. Dan Warren gave the GVSU Report
 - a. He reported that Ms. Burwell has done a tremendous job at keeping GVSU involved and up to date on the current issues facing the school and facility. GVSU is supportive and addressing any concerned citizen comments as they are coming forward. Dan also mentioned that he has had the opportunity to meet Jim Reese and discuss all of the PD that GVSU offers. Dan mentioned the Academic grant. If we get involved, the GVSU will give back \$20/per student at the end of the year. Mr. Warren discussed PBS the resources and their partnership with a local TV station WGVU. Teachers can assign kids to the website and includes content for K-adult. GVSU will be bringing support in the way of MAP testing. Alyssa is the contract at GVSU for assessment and has met with Jim Reese. Once the dust settles, they will be providing more and more support to the school.
- G. Vendor Proposals
 - a. Ms. Burwell discussed the contractor working room by room. There are also back up painters at the ready so that we are ready on time. Target is 4 rooms on Monday ready for an open house.
 - b. There are bids for the carpet. First bid comes from Carpet Depot. They came in high; bid from Lowes that came in. Good prices came in on high grade carpet. Budget is tight at this point. Down the road roof and window replacement will need to happen. Roofers looked at new location on August 19 and will provide a quote. All agreed that carpet

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must be replaced. Discussion ensued regarding carpet grade and the importance of carpet in a Montessori school program. Once a decision is made, carpet tear out would take place on Monday 24 the same day as a proposed open house. Parents were commended for moving LOTWA out of Shalom in nearly one day. Discussion followed regarding carpet grade- fiber, stain resistance, duration, ability to clean. Discussion ensued regarding financing. One vendor mentioned getting 50% down by Sept. 30 and 50% when the job is done.

H. Discussion Items

- a. Financing terms have been agreed upon. It will be contingent upon numbers enrolled in the school. Ms. Burwell reported details about the current landscape regarding the facility and the school opening. Kathy reported that media is reaching out to her and the school. Dan suggested that the Board and school leadership make sure they explain to the public that LOTWA has a university authorizer to ensure that the school remains in compliance in all of its dealings. Ms. Burwell announced the Livingston Christian School is moving to a designated location to remain open where they will be month-to-month. Ms. Lin moved to give Carpet Depot the carpet. Mr. Brewer seconded.

I. Action Items

- a. Job description for the Montessori consultant. Discussion ensued regarding taking Kathy on as an employee or consultant. Discussion ensued about the Managing Criminal History Record Information (CHRI) and who will be the “Authored User” on behalf of the Board. The Board will consider options and make a decision in a subsequent meeting.
- b. Discussion ensued about specials at the school and the budget. Ms. Lovell voiced concern about specials not being in the budget. Ms. Burwell mentioned that she is going through the budget to find room in the budget. She mentioned that they would find a way to ensure that specials are offered at the school. Ms. Burwell continued to ensure the Board that specials would be offered at the school. She said that this is what she has been working with on with Paris and Tony for months. Ms. Lin mentioned that she wanted to look at the detailed budget that was created months ago. Ms. Burwell requested that GPS forward the budget to Ms. Lin.
- c. The Board took action on Charter amendment to move to new location. Mr. Brewer moved and Ms. Lovell seconded.

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- J. Board Comments
 - a. Mr. Brewer commented that he was very thankful to Ms. Burwell for the work she has done on this Board. He encouraged that the board continue to communicate and that everyone knows what's going on. The Board should be aware of all of the pertinent information without violating OMA. Mr. Carlson mentioned that informational emails can be sent out. Board will want to ensure that they are not replying to each other.

MINUTES CERTIFICATION

Proposed minutes respectfully submitted,

Christopher Plum, Ph.D. August 20, 2015
Date

Approved by the Light of the World Academy Board of Directors

Lama Burwell
Board Secretary
President

8-27-15
Date